

MODIFIED SITE PLAN REVIEW APPLICATION



TO: Department of Community Development
City of Sierra Vista
1011 N. Coronado Drive
Sierra Vista, AZ 85635
(520) 458-3315

1. Owner Name: _____ Phone No: _____
Address: _____
Tax Parcel ID Number: _____
Fax: _____ E-mail: _____
2. Agent Name: _____ Phone No: _____
(If different from above)
Address: _____
Fax: _____ E-mail: _____
3. Site Address (if applicable): _____ Submittal Date: _____
4. Project Description: _____

MODIFIED SITE PLAN: Basic necessary information for complete submittal. PLEASE CHECK EACH BOX THAT APPLIES TO DETERMINE THAT ALL SITE CRITERIA ELEMENTS HAVE BEEN ADDRESSED:

STAFF REVIEW ONLY

1. REQUIRED SUBMITTAL ATTACHMENTS:

- ☐ 15 sets of the plan;
- ☐ Proof of Ownership (Limited title report, no more than 30 days old);
- ☐ Proof of Agency (Notarized letter from owner or corporate resolution);
- ☐ Provide clearly readable cutsheets for any proposed exterior lighting (if applicable)
- ☐ Review Fee as per Fee Schedule;

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2. SITE DRAWING ELEMENTS should show the following, as applicable:

- ☐ All property lines;
- ☐ Building Setbacks;
- ☐ Current Zoning on the site and all adjacent zoning;
- ☐ Dimensions of all buildings;
- ☐ Parking requirements per Article 151.09 of Development Code;
- ☐ Buffering and Landscaping requirements per Article 151.15 or as determined by the City;
- ☐ Utility tie-ins including existing utilities adjacent to site;
- ☐ Americans with Disabilities Act (ADA) requirements (parking, access, etc.);
- ☐ Site Visibility (Clear Vision Area) requirements per Article 151.04.009, if applicable;
- ☐ Locations of all easements;
- ☐ Locations of all existing and proposed access points per Article 151.17;
- ☐ Indicate drainage patterns on the site with flow arrows;
- ☐ Locate all adjacent right-of-ways and existing public improvements;
- ☐ Indicate any public improvements;

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3. DRAINAGE MITIGATION (If Applicable)